

Florida Department of Business and Professional Regulation Division of Hotels and Restaurants



Program Overview

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Presented by

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www.MyFloridaLicense.com/dbpr/hr

- * The Department of Business and Professional Regulation includes the following divisions:
 - Alcoholic Beverages & Tobacco
 - Condominiums, Timeshares and Mobile Homes
 - Hotels & Restaurants
 - Pari-Mutual Wagering
 - Professions
 - Drugs, Devices and Cosmetics
 - Regulation
 - Real Estate
 - Certified Public Accounting

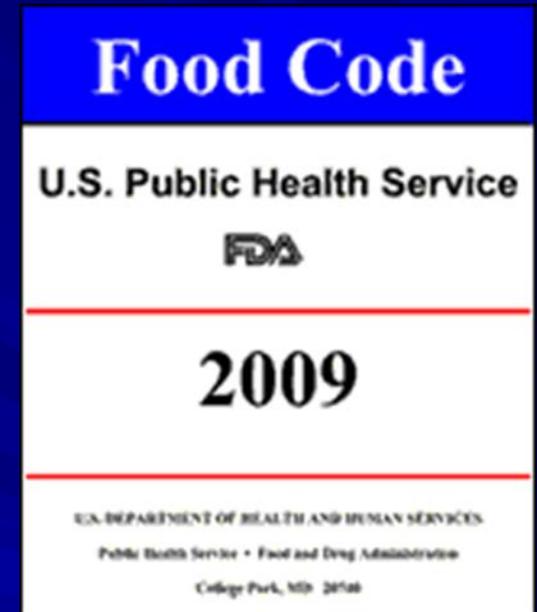
Division of Hotels and Restaurants



“Protect the health and safety of the public by providing the industry with quality inspections and fair regulation”

Primary Statutes and Codes

- * Chapter 509, F.S.
- * Chapters 61C-1, 2 and 4,
Florida Administrative Code
- * 2009 Food and Drug
Administration (FDA) Food Code



Core Mission

Licensing, Inspection

Food Service

* Fixed establishments

- Non-seating/Seating establishments
- Caterers

* Vehicles

- Mobile Food Dispensing Vehicles
- Hot Dog Carts

* Vending Machines (selling TCS foods)

* Temporary Events (Fairs, festivals etc)

Core Mission

Licensing, Inspection

Lodging

* Lodging

- Hotels and Motels
- Apartments
- Bed and Breakfast Inns
- Vacation rentals (homes/condos)
- Timeshares

* Elevators

- Vertical passenger conveyances, including escalators

- * Florida Food Safety is conducted on a statewide level, coordinated among six agencies:
 - Agriculture & Consumer Services:
Responsible for grocery stores, convenience retailers, processors and wholesalers (FDACS)
 - Business & Professional Regulation, Division of Hotels & Restaurants: Responsible for retail food service (restaurants)
 - Health: Generally responsible for schools, civic/fraternal organizations, specialized and institutional operations and bars (DOH)

Statewide Food Safety

- Agency for Health Care Administrations: Hospitals and nursing homes
- Department of Children and Families: Day care and youth care group homes
- Agency for Persons with Disabilities: Group homes



DBPR – H&R FDACS or DOH

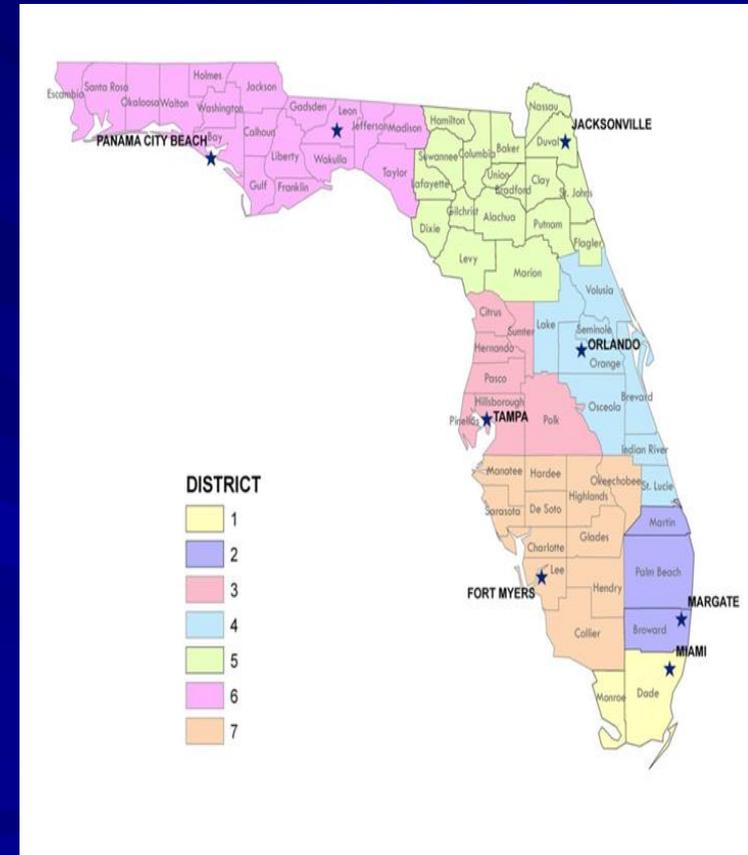
- * Convenience stores/grocery stores with food service
- * Resorts (Bars and Convenience Stores)
- * Caterers operating from DOH regulated establishment
- * Beverages
- * Bakeries

* 7 District Offices

- Inspections
- Temporary Event
Licensure

* Tallahassee HQ

- Licensing
- Plan Review
- Compliance





* Total Licensees	139,868
* Lodging	38,472
* Food Service	48,611
* Elevator Units	52,785

Bureau of Sanitation and Safety Inspections

- * Reviews plans for new or remodeled food establishments
- * Trains new inspectors to national food code standards, including annual continuing education
- * Inspects food service and lodging establishments for safety and sanitation utilizing the science-based, national model food safety code
- * Compliance section initiates enforcement cases on non-compliant operators

LICENSING PROCESS

Food Service

* New Food Service

- Submit Application for Plan Review and plans to Tallahassee
- Submit Application for License (May use Combo Application)
- Pass satisfactory inspection

* Change of Owner

- Submit Application for License to Tallahassee
- Inspection not required if facility had a satisfactory inspection within 120 days.



LICENSING PROCESS

Lodging

* New Lodging Facility:

- Submit Application for License to Tallahassee
- Pass satisfactory inspection*

* Change of Owner:

- Submit Application for License to Tallahassee
- Inspection not required if facility had a satisfactory inspection within 120 days*

*Exception: Vacation Rentals and
Timeshares



Inspections

* Inspections are conducted of food service and lodging establishments for safety and sanitation



* Inspection Types

Licensing, routine, complaint and call backs

Top Ten Violations as of February 2015

- * Food contact and nonfood contact surfaces designed, constructed, maintained and installed
- * Floors, walls, ceilings and attached equipment properly constructed and clean
- * Food contact surfaces clean and sanitized
- * Nonfood-contact surfaces clean
- * Food protection during preparation, storage and display
- * Handwashing supplies and handwash sign provided
- * Wiping cloths; clean and soiled linens
- * Receiving and holding TCS foods cold
- * Handsinks installed, accessible and not used for other purposes
- * Chemicals/toxic substances

* Highlighted items are Foodborne Illness Risk Factors

* iPads and thermal printers



**Inspection Reports are public record and are
available on our website**

Inspector's Typical Day in the Field

- * Plan day – routine inspections, foodborne illness complaints, other general complaints, licensing inspections, call backs
- * Conduct foodborne illness complaint inspections (coordinate joint epidemiological inspections with the Florida Department of Health)
- * Complete average of 4.5 inspections per day

Required Inspections Food Service

- * The Division utilizes a risk based frequency of inspections for each food service establishment based on the specific operation
 - Allows us to focus resources on establishment that present a greater risk to the public
 - Food establishments will receive 1 – 4 inspections a year depending on their risk level

Required Inspections Lodging

- * Two unannounced inspections per year
 - Hotels, Motels and Bed and Breakfasts
- * One unannounced inspection per year
 - Apartments
- * Complaint inspection only
 - Vacation rentals
 - Timeshares





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Florida Department of
Business & Professional
Regulation



HOME

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About the Department

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File a Complaint

Military Services

Request a Refund

Continuing Education & Testing

Open Government

Public Records

eNewsroom



CUSTOMER SERVICE SPOTLIGHT...

The Department will be at the Florida Capitol during Legislative Session for our second annual Customer Assistance Days! For a complete schedule, please click [here](#).

The Department of Business and Professional Regulation licenses and regulates nearly a million Florida businesses and professionals, from real estate agents, veterinarians, and accountants to contractors and cosmetologists. Our mission is to license efficiently and regulate fairly.



CUSTOMER CONTACT CENTER...

Our Customer Contact Center can be reached at 850.487.1395. For a quicker response, the best times to call to speak to a representative are between 8 a.m. to 10 a.m. Eastern Time or 4:30 p.m. to 6 p.m. Eastern Time, Monday through

* Operators of Vacation Rental Condominiums or Vacation Rental Dwellings may obtain one of three different types of licenses

- Single
- Group
- Collective





* Single License

- Issued to the owner of the units/home
- May include 1 single family home or townhome, or a unit or group of units within a single building that are owned and operated by the same owner



* Group License

- Issued to a licensed agent who manages the units
- A group license is issued for the units within a building or group of buildings in a single complex



* Collective License

- Issued to a licensed agent who manages units/homes
- The units/homes can be on different properties within the same licensing district
- A collective license is limited to 75 units/homes
- Vacation Rental Condominiums and Vacation Rental Dwellings may not be combined on any license

- * A licensed agent: The operator of a management company that has been “licensed” by the property owner to hold out the unit or home for rent on a transient basis. This can be in the form of a rental agreement or contract.
- * The operator who holds the license is responsible for license fees, violations and administrative actions

- * Website:
www.myfloridalicense.com/dbpr/hr
- * Customer Contact Center: 850.487.1395
- * E-mail for technical plan review questions:
dhr.planreview@myfloridalicense.com
- * E-mail for other H&R questions:
dhr.info@myfloridalicense.com

THANK
YOU

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