



*Make plans now
to attend the*

**FLORIDA
ASSOCIATION OF
BUSINESS TAX
OFFICIALS INC.**

**30th ANNUAL
EDUCATIONAL
CONFERENCE**

May 29 – June 1, 2018

**Hilton Resort
at the Walt Disney
World[®] Resort**

Lake Buena Vista, Florida

Please visit our website:
www.fabto.org

A MESSAGE FROM YOUR PRESIDENT

A 30 Year Mission of Education

**The Florida Association of Business Tax Officials, Inc.
is proud to present its 30th Annual Educational Conference.**

FABTO's 30 Year Mission has been to provide a professional association where business tax officials may cooperate and consider matters of mutual concern, including the exchange of ideas and information among the municipalities and counties from throughout the State of Florida.

This 2018 FABTO Educational Conference celebrates 30 Years of promoting statewide education and certification opportunities for Florida's Business Tax professionals by providing and maintaining communication with a variety of agencies and individuals able to assist the organization and membership in accomplishing our educational goals! FABTO in coordination with the John Scott Dailey Florida Institute of Government at Florida Atlantic University has assembled an exciting, informative and diverse agenda for our 2018 FABTO Educational Conference that includes:

- Florida Statutes, Chapter 205 Compliance
- Florida Department of Agriculture
- Florida Department of Business & Professional Regulation
- Legislative Update with the Florida League of Cities
- Florida Department of Financial Services
- Florida Department of State: Division of Corporations
- City/County Discussions – Governments Helping Governments

This 30th year agenda is filled with informative, pertinent and educational sessions! Each year's educational conference kicks off on Tuesday afternoon with the FS Chapter 205/Business Tax 101 session — a requirement for first time attendees and a prerequisite to certification but an invaluable refresher session for all Local Business Tax professionals. Be sure to get your registration in early as this session fills up quickly. Our invaluable Governments Helping Governments session remains the greatest opportunity to share, learn and interact with one another.

Please visit our website at www.fabto.org to find links to online conference registration, new membership applications, renewal(s), online payment of membership dues, conference fees, hotel registration and much, much more including our Members Forum where members help members.

FABTO has so many rewarding opportunities available for you to serve at both the local chapter and state level(s). Through your service as a local or state board member or officer, the opportunity for educational growth, personal development and advanced certification is yours to achieve! Our diverse knowledge base and varied experiences has allowed FABTO to grow into the powerful, professional association it is today.

Contact your local Chapter representative or me, directly to ask questions, attend a meeting, get involved and become an active member. And, be sure to make attending the conference your first priority, the collective experience is invaluable! I look forward to seeing, meeting and getting to know all of you at our 2018 FABTO 30th Educational Conference in May! Be sure to register for the conference and book your hotel rooms early.

Warmest regards,

Lynn

Lynn Barth, MBTO

President - Florida Association of Business Tax Officials, Inc.

The Program

TUESDAY, MAY 29

- 12:00 noon Registration/check-in
- 2:00-5:00 p.m. **F.S. Chapter 205/Business Tax 101**
(required for first-year attendees)
*Presented by FABTO Board of Directors and
Education Committee Members*
- 7:30-8:30 p.m. **Meet and Greet Reception**

WEDNESDAY, MAY 30

- 8:00 a.m. Registration/Continental Breakfast
(provided)
- 8:30 a.m. **Welcome**
*LYNN BARTH, President
Florida Association of Business Tax Officials*
- 8:45 a.m. **Keynote Session: Managing Change**
BOB HARRIS, Training Consultant
- 10:15 a.m. Break
- 10:30 a.m. Keynote session continued
- 12:00 noon Lunch (provided)
- 1:00 p.m. **Florida Department of
Agriculture**
*JULIE WOOD, Research and Training
Specialist, Division of Food Safety*
- 2:15 p.m. **Recovery Residence Regulation**
*JOHN LEHMAN, CEO & Board Chair, Florida
Association Recovery Residences (FARR)*
- 3:15 p.m. Break
- 3:30 p.m. **DBPR: Division of Regulation**
*LARISSA VAUGHN, Investigator Supervisor
TIMOTHY MCGRATH, Field Office Manager*
- 4:45 pm. Presentation of Certificates
(single day recertification)
- 5:00 p.m. Adjourn

THURSDAY, MAY 31

- 8:30 a.m. Registration/Continental Breakfast
(provided)
- 9:00 a.m. Conference Information/General
Membership Meeting
- 9:30 a.m. **Department of Business and
Professional Regulation: Division
of Hotels and Restaurants**
VALERIE FREEMAN, District 4 Manager
- 10:30 a.m. Break
- 10:45 a.m. **Legislative Update**
*AMBER HUGHES, Senior Legislative
Advocate, Florida League of Cities*
- 12:00 noon Lunch (provided)
- 1:00 p.m. **Division of Workers' Compensation**
*STUART SCOTT, Investigations Manager,
Bureau of Compliance*
- 2:15 p.m. **Florida Department of State:
Division of Corporations**
*LYN SHOFFSTALL, Chief, Bureau of
Commercial Recording*
- 3:30 p.m. Break
- 3:45 p.m. **City/County Discussions –
Governments Helping
Governments**
- 4:45 p.m. Presentation of Certificates
(single day recertification)
- 5:00 p.m. Adjourn

FRIDAY, JUNE 1

- 8:00 a.m. Registration/Continental breakfast
(provided)
- 8:30 a.m. **Closing session: Effective
Interpersonal Skills**
*SANDRA DEAN, President, Communication
Advantage*
- 10:00 a.m. Morning break – extended for check-out
- 10:30 a.m. **Closing session: Sandra Dean**
- 11:30 a.m. Presentation of Certificates
(1st time and Advanced Certifications)
- 12:00 noon Adjourn

**For more information about the
Florida Association of Business
Tax Officials, Inc. or the 30th
Annual Conference, please visit
our website: www.fabto.org**

Conference Details

CONFERENCE REGISTRATION FEE: *On or Before April 28:* Member – \$290.00 Non-Member – \$335.00
After April 28: Member – \$350.00 Non-Member – \$395.00

1 DAY RECERTIFICATION FEE: *On or Before April 28:* \$235.00
After April 28: \$255.00

REGISTRATION DEADLINE: Due to planning considerations, please submit all registrations no later than May 15, 2018.

CERTIFICATION: FABTO Certified Business Tax Official (CBTO) certification requires obtaining a Certificate of Completion and participation at two complete FABTO conferences within three consecutive conferences. Recertification requires one full-day's attendance at a FABTO conference within a three-year period.

Conference Location and Reservations



Hilton Resort at the Walt Disney World[®] Resort
1751 Hotel Plaza Boulevard
Lake Buena Vista, FL 32830
(407) 827-4000 FAX (407) 560-2108

HOTEL RATES: Single or Double \$126.00 when reserved by April 28, 2018. Parking fee is \$10 per day which represents a 40% discount extended towards FABTO attendees.

HOTEL RESERVATIONS: (407) 827-4000 - local or (800) 782-4414
(When making reservations, you MUST specify you are with FABTO to receive the group rate. The FABTO group code is FAB.)

HOTEL INFORMATION: Check in: 4:00 p.m. Check out: 11:00 a.m. or earlier

A one-night deposit, by check or credit card, is requested at the time a reservation is made. Reservations will be accepted on a room- and rate-available basis. Cancellation within three days of arrival will result in forfeiture of first night's room and tax. This room rate is extended three days prior to and following the conference, depending on availability.

All rates are subject to State of Florida sales tax and Orange County tourist tax. *To qualify for tax-exempt status, you will need to supply the hotel with a copy of the city/county tax-exempt certificate when you check in and pay with a city or county check or credit card. A personal check or credit card, to be reimbursed by your agency, does not qualify for tax-exempt status.*

Please call us at least seven days in advance if you require reasonable accommodation under the Americans with Disabilities Act of 1990.



Florida Association of Business Tax Officials, Inc.
30th Annual Educational Conference
May 29 – June 1, 2018
CONFERENCE REGISTRATION FORM

For your convenience, you may now register online at www.fabto.org. Fees may also be paid via the website OR complete this form and return it with a check to the address at the bottom of this form. Due to planning considerations, your registration form and payment must be received by the conference registrar no later than May 15, 2018. All participants will receive a confirmation and receipt by email.

This form may be duplicated for additional registrations. PLEASE PRINT OR TYPE.

Name _____ First Time Attendee? Yes No

Name for Nametag (if different) _____

Agency Name _____

Agency Address _____

City _____ State _____ ZIP _____

Phone _____ EXT. _____ FAX _____

Email (Required) _____

I PLAN TO ATTEND:

- Entire FABTO Conference – Member \$290.00 *on or before April 28, 2018* \$350.00 *after April 28, 2018*
- Entire FABTO Conference – Non-Member \$335.00 *on or before April 28, 2018* \$390.00 *after April 28, 2018*
- 1 Day Re-certification – Wed., May 30, 2018 \$235.00 *on or before April 28, 2018* \$255.00 *after April 28, 2018*
- 1 Day Re-certification – Thurs., May 31, 2018 \$235.00 *on or before April 28, 2018* \$255.00 *after April 28, 2018*
- FS Chapter 205/Business Tax 101 Class – Tuesday, May 29, 2018
- Payment Enclosed \$ _____ OR Paid Online

Please make check for FABTO Conference fees payable to FABTO (FEIN #91-2000956) and mail to:

FABTO 30th Annual Educational Conference
 Cindy Drake, CBTO
 C/O Village of Wellington
 12300 Forest Hill Blvd
 Wellington, FL 33414

Telephone: ((561) 753-2527
 Fax: (561) 791-4045
 email: cdrake@wellingtonfl.gov

This form and corresponding payment is for registration for the 2018 FABTO Educational Conference ONLY. *Please do not include chapter membership fees with this registration. (Membership forms and fees must be submitted directly to the FABTO Membership Director).* Refunds minus a \$50.00 processing fee will be made if a written request for refund is received by the FABTO Conference Registrar no later than May 4, 2018. Due to planning considerations no refunds will be issued after that date.

Individuals must be a current paid member of FABTO in order to receive certification at any level.